

## Consent Form

### Health Care Services

As part of providing health care services to you, Exclusive Wellbeing and any Associate Consultants, will need to collect and record personal information from you that is relevant to your current situation. This information is a necessary part of the clinical assessment and treatment. You do not have to give all your personal information, but if you choose not to, the service may not be effective and may not be provided.

### Purpose of Collecting and Holding Information

Information is gathered as part of the assessment, diagnosis and treatment of the patient's condition, and is seen only by the treating consultant and any other clinicians directly involved in your care. The information is retained in order to document what happens during sessions, and enables us to provide relevant, informed and evidence-based services.

### Access to Client Information

You are entitled to access the information in you file through Freedom of Information, unless the relevant legislation indicates otherwise. In some cases, certain information may need to be excluded from access. You can discuss appropriate forms of access with your therapist directly.

### Confidentiality

Confidentiality All personal information gathered by your therapist during the provision of the services and treatment will remain confidential and secure except where:

- 1) It is subpoenaed by a court, or
- 2) Failure to disclose the information would place you or someone else at serious and imminent risk, or
- 3) Your prior approval has been obtained to
  - a. Provide a written report to another professional agency (e.g., GP or lawyer)
  - b. Discuss the material with another person, e.g., a parent or employer; or disclosure is otherwise required or authorised by law.

## *Fees and Cancellation Policy*

Please refer to the appropriate fee schedule for your allocated consultant as the fees and rebates vary between disciplines. The cost of your appointment is required to be paid at the conclusion of your appointment by cash or credit/debit card. Cancellations and rescheduling of appointments less than 24 hours prior to your scheduled appointment will incur a cancellation fee. This fee is the full-fee which would have been charged for the service. Cancellation fees are *not* able to be claimed under Medicare, Private Health or any other Insurance Scheme. You will be liable to pay the full amount either over the telephone or at your next attendance.

I, \_\_\_\_\_, have read and understood the above consent form. I have been provided with a copy of relevant policies and been provided with opportunities to discuss this with my therapist or the Clinical Director of Exclusive Wellbeing. I agree to these conditions for all health care services provided by Exclusive Wellbeing and all associate consultants.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_